

Melbourne Campus Shop 21/108 Bourke St Melbourne VIC 3000 **Phone** (03) 9041 6887

Email admissions@sea-english.edu.auWebsite www.sea-english.edu.au

CRICOS Code 02353C | ABN 68 095 476 029

FORM-C01 COMPLAINTS AND APPEALS FORM				
Student Name				
Student Name Student ID				
Course Enrolled				
Reason for or Na Complaint	ture of			
Your Complaints	Details			
(Please provide a as possible)	as much			
Note: Attach any supporting docu with this form as applicable	ments			
Student Declaration				
All the information I have provided in this form is true and accurate. I also understand that this complaint will be dealt with according to SEA English Academy's relevant Codes of Conducts, policies and procedures.				
Student Signature: //				/
ADMIN USE ONLY				
Matter Referred to		CEO		Course Coordinator
		Manager		Appeals Committee
Comments of the Person				
Receiving the				
Suggested Action Signature	וונ		Date	



